

# FIRE SAFETY REGULATIONS

of the Studentenwerk Halle, public-law institution

version of June 10, 2021



Studentenwerk Halle

... für Dich da ...

## 1. General

1.1 The Fire Safety Regulations provide rules of conduct for preventive fire protection and in the event of fire.

All tenants, staff and persons who are staying only temporarily in the residence centre are obliged to take note of the Fire Safety Regulations and to follow them.

1.2 All tenants and persons staying only temporarily in the residence are obliged to behave in such a way that the occurrence of fires and other emergencies is prevented and that a quick and effective rescue and damage limitation is guaranteed after the outbreak of a fire and other emergencies.

1.3 The tenant undertakes to inform his/her guests and visitors about the Fire Safety Regulations posted in the residence and these Fire Safety Regulations.

## 2. Vorbeugender Brandschutz

2.1 Knowledge of escape routes, alarms and extinguishers

All tenants and persons staying only temporarily in the residence must inform themselves about the existing escape routes and the locations of the fire alarms, house alarms and hand-held fire extinguishers.

2.2 Keep all emergency facilities free of obstruction

Access to all emergency facilities such as fire extinguishers, wall hydrants, house alarm systems and fire detectors must be kept free and visible at all times.

2.3 Handling of hand-held fire extinguishers

All tenants and persons staying in the residence only temporarily must familiarise themselves with the use of the fire extinguishers. If necessary, instruction can be given by the local house management. The use of a fire extinguisher must be reported to the landlord immediately after use.

2.4 Escape routes

Escape routes such as corridors, stairways, emergency exits and rescue balconies must not be blocked or

restricted by parked objects and must be kept clear across their full width. Designated escape routes lead either to the outside or to a secured area, i.e. to the next fire compartment of the building.

These escape routes also serve as fire-fighting routes for the fire brigade. In these areas, no substances and objects may be stored that may pose a particular danger or general fire load. These include in particular electrical appliances, combustible furnishings and other household equipment and furnishings

2.5 Fire brigade staging areas

Fire brigade access and staging areas must not be blocked by parked vehicles. Vehicles parked illegally on these routes and spaces will be removed at the owner's expense.

2.6 Prevention of the spread of fire and smoke

Fire and smoke protection doors (including in particular the corridor doors) must not be propped open with wedges or other objects. In the event of a fire, these doors prevent the rapid spread of fatal smoke beyond the closed fire protection section and can be kept open only if controlled by an automatic fire alarm system.

All tenants and persons staying in the residence only temporarily must report blocked escape routes, damaged or stolen fire protection or emergency devices as well as non-functioning fire and smoke protection doors to the landlord or the local property management immediately after they have been detected.

2.7 Mobile cooking and heating appliances

The installation and operation of the following devices without the landlord's approval is strictly prohibited:

- a) Heating devices for room temperature control (radiant heaters, fan heaters, etc.)
- b) All types of immersion heaters
- c) non-thermostatically controlled hot water devices and hotplates.

Thermostatically controlled hot water devices and hotplates approved by the landlord may be operated only on a non-flammable base, e.g. on a ceramic tile,

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if the immediate vicinity is free of flammable substances within a radius of 1 m.

## 2.8 Handling fire and highly flammable substances

a) Cutting, grinding and welding work as well as the use of naked flames are permitted only after a fire work permit has been issued. After application for this permit, the necessary safety precautions shall be determined in detail by the maintenance management. In any case, the relevant safety precautions such as the provision of fire extinguishers and/or fire watches shall be observed.

b) Matches, cigarette and tobacco butts are permitted only in non-flammable containers. Placing them in waste paper baskets is prohibited. The use of open lights such as candles, oil lamps, etc. is to be avoided and is permitted only under supervision. Smoking in bed is prohibited.

c) Use of pyrotechnic products within the rooms and the entire residence is prohibited.

d) Smoking is prohibited in operational rooms such as heating rooms, electrical operating rooms, lift machine rooms, ventilation centres and in rooms marked with a smoking ban.

e) The storage of highly flammable substances such as paints, thinners, etc. in the room and in the entire residence is prohibited above a total quantity of 1 litre.

## 3. What to do in the event of a fire

3.1 Always following the principle that people must be saved before material goods.

3.2 Sound the fire alarm and the house alarm.

3.3 Warn people in the immediate vicinity of the fire or remove them from the danger zone.

3.4 Fight the incipient fire with hand fire extinguishers, if possible without endangering yourself.

3.5 Close doors, especially fire and smoke doors,

when leaving the building.

3.6 Do not use lifts in case of fire.

3.7 Follow escape routes

3.8 If the escape route is smoky, make yourself known at an open window.

3.9 Instruct fire brigade and other rescue personnel and, if necessary, draw their attention to special dangers.

3.10 Go to the meeting point provided for the residence.

3.11 Follow the instructions of the fire brigade.